

## **Library Director – Wilton Public and Gregg Free Library, Wilton, (NH)**

**Town of Wilton, NH January 12, 2022**

The Trustees of the Wilton Public and Gregg Free Library are seeking an energetic, creative individual with excellent interpersonal, leadership, and technical skills to join our library family in the key leadership role of Library Director.

The Wilton Public and Gregg Free Library is the town library for Wilton, NH, a scenic southern NH town with a current population of about 3,800 residents. The library was designed by the Boston architectural firm of McLean & Wright and is a superb example of the "Neo-Classic" style. Completed in 1907, the library is on the National Register of Historic Places.

The library is the heartbeat of our friendly, active community and offers a welcoming space for patrons of all ages who are in search of a great book, an interesting movie, enriching and entertaining programs, or friendly conversation. We pride ourselves on being an integral community resource, with an active and highly engaged Friends of the Library group, strong community support, and a devoted Board of Trustees.

The Library Director reports to the Board of Trustees (a self-perpetuating board with one elected member), and provides strong leadership to a dedicated library team. The Director performs professional and administrative duties across a full range of library services including personnel management, programming, budget preparation, collection development, community relations, and facilities management. The Director serves as the spokesperson for the library in the community and represents the library in interactions with town officials.

We're seeking an experienced leader who is comfortable wearing the variety of "hats" the role of Library Director typically entails. An advanced degree in Library or Information Science or a related degree

is required. Significant library management experience, direct staff management experience, developing and maintaining an annual operating budget, excellent interpersonal and communication skills, proficiency with library and office technologies, and the ability to keep pace with digital trends are all mandatory. A “can do” spirit and a curious mindset along with a genuine interest in engaging with and helping patrons find what they’re looking for are also essential to this role. For a full job description, please see <http://www.wiltonlibrarynh.org>.

This is a full time, 40 hours per week position. We’re offering a salary range of \$57,000-\$62,000 commensurate with experience, plus a generous benefits package that includes family health insurance, dental insurance, and a Simple IRA with matching contributions.

### **How to Apply:**

Please submit a cover letter, résumé, and three (3) professional reference contacts to [wpltrustees@gmail.com](mailto:wpltrustees@gmail.com) or mail to Wilton Public and Gregg Free Library, Attn: Ron Brown, 7 Forest Rd., P.O. Box 420, Wilton, NH 03086. All applicants will be subject to a background check. Résumés will be accepted March 1.

The Wilton Public and Gregg Free Library is an Equal Opportunity Employer